

STATE OF NEW HAMPSHIRE
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEARS 2026-2027

FORM 1B

PRIORITY # 4

	CODE	NAME
AGENCY	95	Department of Health & Human Services
ACTIVITY / DIVISION	9100	Glenclyff Home
PROJECT-TITLE / NAME		Glenclyff Home Warehouse Elevator Repair

Capital Budget Request

Site Acquisition (a)	
Site Improvement / Preparation (b)	
Construction (c)	450,000
Utilities (d)	
Architect / Engineering (e)	
Computer Systems / Equipment (f)	
Hardware	
Software	
Training	
Service	
Furnish / Equipment (g)	
Other (h)	
Total Capital Budget Request	450,000

Related Annual Operating Budget Expenditures / Savings Estimates

	Expenditures	Savings
Permanent Personnel Services (a)		
Other Personnel Services (b)		
Current Expense (c)		
Equipment (d)		
Travel (e)		
Other (f)		
Total Expenditures / Savings Estimates		
Accounting Unit:		
Will these amounts be consistent each year?		

Capital Budget Criteria (See Instructions)

Requirement Code:	A, B, C or D	B	
Definition Code:	A, B, C, D, or X	C	
Funding Percentages by Source:	G, F, H, O	G	100.00%
G = General	F = Federal	G, F, H, O	%
H = Highway	O = Other	G, F, H, O	%
An Information Technology Project must be part of your IT Plan. Project #			

Other Information

Total Square Footage:
Estimated Useful Life: 25 yrs

Project Justification (Be Concise)

The purpose of this request is to provide funding to repair/replace the warehouse elevator. All of the goods and materials (with the exception of fuels, frozen and fresh foods) necessary for the operation of this facility are delivered to a centralized warehouse which, because of building space constraints, is on two floors. The present elevator was installed circa 1950 and has never had any major repairs or upgrades. Presently, the control, mechanical and hydraulic systems are outdated to the extent that parts are very difficult to obtain. The elevator is unable to make a level stop at each floor and the control buttons work only sporadically because of the outdated systems. The mechanical systems are located in an unheated basement which causes undue stress on the systems. Further, the fire prevention system that is part of the elevator is also outdated. Further investigation has determined, that, if any upgrades are completed on the elevator, the fire alarm system in the Service Building (where the elevator is located) will also need to be replaced because of size, age and code changes. Failure to repair/replace this important piece of equipment may increase the susceptibility of accidents and workman's compensation claims and jeopardize the proper operation of the Home. This project will have no effect on the State's utility consumption.

Preliminary Plans: Attach a schematic and location sketch when applicable on an 8-1/2" x 11" sheet.

Contact Name:

Telephone Number:

Name:

Commissioner

Date:

3/5/2025